



METROPOLITAN
TRANSPORTATION
COMMISSION

Joseph P. Bort MetroCenter
101 Eighth Street
Oakland, CA 94607-4700
TEL 510.817.5700
TDD/TTY 510.817.5769
FAX 510.817.5848
E-MAIL info@mtc.ca.gov
WEB www.mtc.ca.gov

2d

Memorandum

TO: Administration Committee

DATE: March 3, 2010

FR: Executive Director

WI: 1152

RE: Contract Amendments: Ancillary Audits and Consulting Services:

- i. Caporicci & Larson CPA, Oakland, CA
- ii. KPMG LLP, Sacramento, CA
- iii. Williams, Adley & Company, LLP, Oakland, CA
- iv. Deloitte & Touche LLP, San Francisco, CA
- v. Macias, Gini & O'Connell LLP, Walnut Creek, CA

Staff recommends Committee approval to enter into contract amendments up to \$100,000 with any of the above audit firms.

Background:

On April 8, 2009 this Committee approved the selection of the above five audit firms to perform ancillary audits and consulting services in the cumulative amount of \$300,000. These audit firms are to perform the assurance, audit and consulting services for MTC, MTC SAFE and BATA through June 30, 2010. MTC rotates the engagements among the selected firms based on MTC's needs, firm expertise, and auditor staff availability. The current contracts total \$285,000; they are distributed as follows:

- Caporicci & Larson CPA (\$130,000)
- KPMG LLP (\$125,000)
- Williams, Adley & Company (\$20,000)
- Deloitte & Touche LLP (\$0)
- Macias, Gini & O'Connell LLP (\$10,000)

Staff is seeking an increase in the contract amount primarily due to consulting services performed at the TransLink[®] Service Bureau to review the bank account structure and end-to-end testing. The TransLink[®] work was added to the task list during the year and has a separate funding source.

Recommendation

Staff recommends this Committee authorize the Executive Director or his designee to negotiate and enter into contract amendments with any or all of the five firms listed above in cumulative amounts not to exceed \$100,000. Funds are included in the approved FY 2009-10 operating budget.

Steve Heminger

SH:DA

J:\COMMITTEE\Administration\2010 by Month\03 Admin MAR 2010\02d_AncillaryAuditsAmendment.doc

REQUEST FOR COMMITTEE APPROVAL

Summary of Proposed Contract Amendment

Work Item No.: 1152

Consultant: Caporicci & Larson CPA, Oakland, CA
KPMG LLP, Sacramento, CA
Williams, Adley & Company LLP, Oakland, CA
Deloitte & Touche LLP, San Francisco, CA
Macias, Gini & O'Connell LLP, Walnut Creek, CA

Work Project Title: Ancillary audits and Consulting services for FY 2009-10

Purpose of Project: Obtain services of Independent Auditor

Brief Scope of Work: To perform assurance, audit and consulting services for MTC, MTC SAFE and BATA.

Project Cost Not to Exceed: \$100,000 this amendment
Current contract amounts:

- Caporicci & Larson CPA (\$130,000)
- KPMG LLP (\$125,000)
- Williams, Adley & Company (\$20,000)
- Deloitte & Touche LLP (\$0)
- Macias, Gini & O'Connell LLP (\$10,000)

Funding Source: TDA \$50,000.00, STA \$8,602.50, CMAQ \$ 66,397.50, SAFE \$12,000.00, BATA (\$37,000.00)

Fiscal Impact: Included in FY 2009-10 Operating Budget

Motion by Committee: That the Executive Director or his designated representative is authorized to negotiate and enter into contract amendments with the above five firms in cumulative amounts not to exceed \$100,000, to perform the assurance, audit and consulting services for MTC, MTC SAFE and BATA for fiscal year ending June 30, 2010. The Executive Director or his designated representative may assign the audit engagements to any of these firms based on MTC's requirements, firm expertise, and staff availability as long as the total amount of all amendments does not exceed \$100,000. The Chief Financial Officer is authorized to set aside funds for such amendments.

Administration Committee:

Tom Bates, Chair

Approved: Date: March 10, 2010